



CITY OF BROOKLET  
104 CHURCH ST. BROOKLET, GA 30415 PHONE (912) 842-2137 FAX (912)842-5877

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L.W. (Nicky) Gwinnett, Jr. Mayor  
Rebecca Kelly, Mayor Pro-Tem  
Bradley Anderson, Councilman  
Hubert Keith Roughton, Councilman  
James Harrison, Councilman  
Sheila Wentz, Councilwoman

Carter Crawford, City Manager  
Lori Phillips, City Clerk  
Melissa Pevey, Assistant Clerk  
Ben Perkins, City Attorney

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**Public Hearing  
Work Session  
November 14, 2024  
6:30 PM  
Proposed  
Agenda**

1. **Call to order and welcome - Mayor Gwinnett**
  - Invocation
  - Pledge of Allegiance
  
2. **Consideration of a Motion to Approve the Agenda**
  
3. **Public Hearing #1:**
  - 3.1. **Simon Hardt:** Planning Manager at Coastal Regional Commission – Kickoff of the Brooklet Comprehensive Plan Meeting
    - Discussion from the Mayor & City Council
    - Discussion & Questions from the Public
  
4. **Public Hearing #2:**
  - 4.1. **FIRST READING:** AN ORDINANCE BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF BROOKLET AMENDING AND RESTATING CHAPTER 10 OF THE CODE OF THE CITY OF BROOKLET, GEORGIA, TO PROVIDE FOR THE CONTROL, HEALTH, AND TREATMENT OF ANIMALS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.
    - Discussion from the Mayor & City Council
    - Discussion & Questions from the Public

5. **Motion to come out of the Public Hearing and go into the Work Session.**
  
6. **Work Session Discussion Items:**
  - 6.1. Select Comprehensive Plan Stakeholders
  - 6.2. Brooklet Animal Control Agreement
  - 6.3. James Holloway – Question “Is it the practice of Brooklet to provide services to some people but not to all who need it?” Example: Street Edging in Winnie Brook Subdivision
  - 6.4. Georgia Fund 1 (GF1) – e-Resolution Process
  - 6.5. AllGreen Services Invoice #68 - \$7,558.25
  - 6.6. Florida Labor & Business Solutions, LLC Invoice #0000534 - \$25,000.00
  - 6.7. Standard and Poor’s Financial Services, LLC Invoice #11485650 - \$16,687.50
  - 6.8. Standard and Poor’s Financial Services, LLC Invoice #11485888 - \$5,562.50
  - 6.9. 2025 SPLOST Distribution & Draft Project List
  - 6.10. Drainage Concerns
  - 6.11. Bid Opening Results - Brooklet to Statesboro Sewer Project (PE21193)
  - 6.12. Town Hall Meeting for Sewer Project and Other Items
  
7. **Motion to adjourn**



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# City of Brooklet Comprehensive Plan Update

November 14, 2024





# What is Comprehensive Planning and why do we do it?



Comprehensive planning is an important tool for promoting strong and healthy communities in the State of Georgia. Comprehensive plans are centered around a vision and a set of goals that express a desired future that is achievable within a set timeframe through policies and work plans.

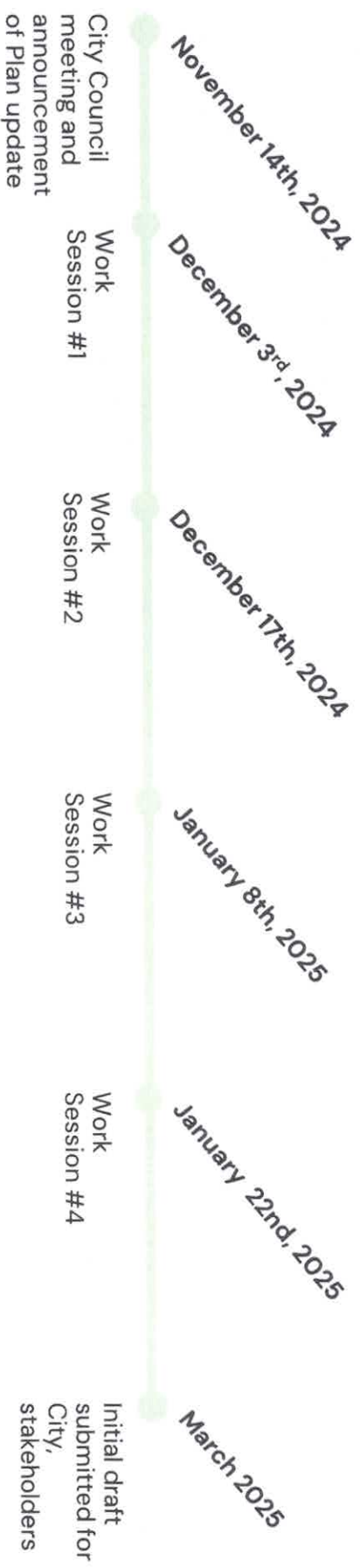


Comprehensive planning is also a requirement by the State of Georgia to maintain **Qualified Local Government Status (QLG)** as specified by the Department of Community Affairs (DCA). Maintaining this status allows for access to a special package of **financial resources** to aid in implementing the comprehensive plan, including:

- Community Development Block Grants (CDBG)
- Water and sewer loans from the Georgia Environmental Finance Authority (GEFA)
- Economic development funding from the OneGeorgia Authority
- Other programs from DCA and partner agencies



# Initial Project Timeline and Schedule



\* All dates on timeline are tentative and based on maintaining the proposed schedule



# Initial Project Timeline and Schedule



\* All dates on timeline are tentative and based on maintaining the proposed schedule





December - Work Sessions 1 & 2



Early January – Work Session 3



Late January – Work Session 4



April – 40-day public comment period

# Public Comment Opportunities



# Work Sessions

## Work Session # 1

- Listening Session
- Data review and update
- City Vision

## Work Session # 2

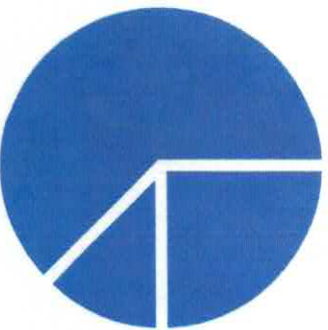
- Public Comment
- City Goals

## Work Session # 3

- Public Comment
- Needs & Opportunities
- Strengths, Weaknesses, Opportunity, Threats Analysis

## Work Session # 4

- Public Comment
- Land Use / Character Areas
- Community Work Program





# Project Contacts

**Aaron Carpenter** – Director of Planning & Government Services

[acarpenter@crc.ga.gov](mailto:acarpenter@crc.ga.gov)

**Simon Hardt** – Planning Manager

[shardt@crc.ga.gov](mailto:shardt@crc.ga.gov)

**Caity McKee** – Senior Regional Planner

[cmckee@crc.ga.gov](mailto:cmckee@crc.ga.gov)

**Skye Lewis** – Regional Planner

[slewis@crc.ga.gov](mailto:slewis@crc.ga.gov)





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## Animal Control

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**Ben Perkins** <bperkins@olivermaner.com>

Mon, Nov 11, 2024 at 2:17 PM

To: Lori Phillips <lori.phillips@brookletga.us>

Cc: Carter Crawford <c.crawford@brookletga.us>, Nicky Gwinnett <nicky.gwinnett@brookletga.us>, Melissa Pevey <melissa.pevey@brookletga.us>

Lori,

Attached are clean versions of the amended animal control ordinance and the IGA with the County.

I would suggest that the animal control ordinance be on the agenda for a first reading on November 14. It should get a second reading on November 21. Also on November 21, I'd like the IGA to be on the agenda (but after the ordinance is approved).

Please let me know if you have any questions,  
Ben

**Benjamin M. Perkins**

Partner



218 W. State Street | Savannah, Georgia 31401

Office: 912.236.3311

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### 2 attachments

 **Amended and Restated Animal Control Ordinance.docx**  
35K

 **Brooklet Animal Control Agreement.1st DRAFT.docx**  
23K

**STATE OF GEORGIA  
CITY OF BROOKLET**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF BROOKLET AMENDING AND RESTATING CHAPTER 10 OF THE CODE OF THE CITY OF BROOKLET, GEORGIA, TO PROVIDE FOR THE CONTROL, HEALTH, AND TREATMENT OF ANIMALS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the duly elected governing authority of the City of Brooklet, Georgia is authorized by O.C.G.A. § 36-35-3 to adopt ordinances relating to its property, affairs and local government;

**WHEREAS**, the Mayor and Council have authority to amend the City's ordinances from time to time and where necessary to maintain adequate regulations; and

**NOW THEREFORE, IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF BROOKLET**, in a regular meeting assembled and pursuant to lawful authority thereof, as follows:

Section 1. Chapter 10, Article I and II of the Code of the City of Brooklet, Georgia shall now be amended and restated to provides as set forth in Attachment A, which is attached hereto, incorporate herein by reference, and hereby made a part of this ordinance.

Section 2. If any section, clause, sentence, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this ordinance.

Section 3. This ordinance shall become effective immediately upon its adoption by the City Council.

Section 4. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SO ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF BROOKLET**

\_\_\_\_\_  
L.W. ("Nicky") Gwinnet, Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Lori Phillips, City Clerk



CHAPTER 10 – Animals and Animal Control<sup>1</sup>

ARTICLE I. – IN GENERAL

Sec 10-1.- Purpose and General Provisions

- (a) The Mayor and City Council for the City of Brooklet hereby adopts and enacts this article for the protection and preservation of the public health, safety and welfare of the people of the City. This article shall address the control, health and treatment of animals.
- (b) City or Bulloch County officials with the designated authority may seize animals due to their being classified as dangerous dogs that cannot be secured by the owner, suspected of having rabies, being considered a nuisance despite the efforts of their owner to control their actions, or having been abandoned.
- (c) City or Bulloch County officials with the designated authority to seize animals may destroy or order destruction of such animal if in their professional opinion the animal poses an immediate threat to the health and safety of humans, to other animals, or to itself.
- (d) The City shall be held harmless for the natural death or necessary destruction of any animal in its custody
- (e) Any animal seized or held by City or Bulloch County officials shall be released to the record owner after any necessary observation period. Should the record owner decide to abandon the animal, it may be released to the custody of the Statesboro/Bulloch Animal Shelter or other appropriate agency and be subject to the sterilization provisions of O.C.G.A. §§ 4-14-1, et seq.
- (f) Bulloch County is hereby authorized to provide all animal control services described in this Chapter.
- (g) For purposes of this Chapter, the “dog control officer” and “animal control officer” shall be such person(s) so designated by Bulloch County, as well as any other individual(s) so designated by the City of Brooklet.
- (h) Citations issued for violations of this Chapter within the municipal boundaries of the City of Brooklet shall be subject to the jurisdiction of the Magistrate Court of Bulloch County, acting as the Municipal Court of the City of Brooklet. In the event the Magistrate Court of Bulloch County shall decline jurisdiction, then the Municipal Court of the City of Brooklet shall have jurisdiction.

Sec 10-2. - Definitions

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Animal* means any living creature, domestic or wild.

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<sup>1</sup> **State Law reference**— *Animals*, O.C.G.A. § 3-1-1 et seq.



*At large* means off the premises of the owner or harbinger of an animal, and not under the control of the owner, harbinger, a member of his or her immediate family, or some other person, either by leash, cord, chain, fence or other holding device.

*Dangerous animal* means any wild animal, reptile, or fowl which is not naturally tame or gentle but is of a wild nature or disposition and which, because of its size, vicious nature, or other characteristics, would constitute a danger to human life or property if not kept or maintained in a safe manner or in secure quarters; and any domestic mammal, reptile, or fowl which, because of its size, vicious propensity, or other characteristic, would constitute a danger to human life or property if not kept or maintained in a safe manner or in secure quarters.

*Harbinger* means any person that has provided sustenance and/or shelter to an animal for a period of more than three days within a 14-day period.

*Hopelessly Disabled Animal* means an animal that has no reasonable expectation of recovery or long-term survival.

#### Sec. 10-3.- Dangerous Animals

- (a) It shall be unlawful for any person to permit any dangerous or vicious animal of any kind to run at large within the city.
- (b) The police officers of the city, sheriff's office, dog control officer, or other designated official shall be authorized to use such force as is necessary to prevent any such dangerous or vicious animal from causing harm to any person or property.

#### Sec. 10-4. – Strays

It shall be unlawful for any person, including, but not limited to, the owner or harbinger of any dog, cat, cattle, horse, swine, sheep, goat or poultry, to permit any such dog, cat, cattle, horse, swine, sheep, goat, or poultry to run at large in the city. If any such animal is found to be running at large in the city, it shall be impounded in the manner provided in this chapter, and the applicable owner or harbinger of any such animal shall be subject to the penalties set forth in this chapter.

#### Sec. 10-5. - Impoundment of Animals Running at Large

- (a) *Duty of animal and dog control officer to seize and impound.* It shall be the duty of every animal and dog control officer to seize all animals running at large in violation of the provisions of this chapter and to impound such animals in the city pound, Bulloch Animal Shelter, or other suitable agency.
- (b) *Notice to owner.* Promptly after the impounding of any animal as provided in subsection (a) of this section, the owner shall be notified or, if the owner of the animal is unknown, written notice should be posted for five days on the front door of the city hall, which notice shall describe the animal and indicate the place and time of taking.
- (c) *Redemption of animals.* The owner of any impounded animal may redeem the animal by paying all costs, charges, and penalties assessed, which have accrued through the time of redemption.

Said amount shall be paid to Bulloch County at which time Bulloch County shall issue to the owner a certificate of release to be presented at the place of impoundment in order to obtain release of the animal.

- (d) *Disposition of unclaimed or infected animals.* Upon the expiration of three days from the date of notice to the owner or five days from the posting of written notice, in the case of the owner being unknown, any animal impounded as herein provided which shall not have been redeemed either by the owner or by some other person, such animal may be disposed of in a humane manner. Any animal which appears to be suffering from rabies or affected with hydrophobia, mange, or any other infectious or dangerous disease shall not be released until the disease is arrested, or may be destroyed humanely as soon as such infection or disease is discovered.

Sec. 10-6. – Wild Birds

- (a) *City designated as bird sanctuary.* The city hereby designates the entire area embraced within the corporate limits as a bird sanctuary.
- (b) *Signs.* Appropriate signs are hereby authorized to be erected, designating the city as a bird sanctuary.
- (c) *Trapping, etc., unlawful.* It shall be unlawful to trap, shoot, hunt, or attempt to shoot or molest in any manner any wild bird or fowl. This provision shall not apply to domesticated fowl such as chickens, guineas, etc.
- (d) *Destruction of nuisance species.* If a species of bird is found to be a nuisance in the opinion of the mayor and council by a majority vote, then said species of bird may be destroyed in such manner as deemed advisable by the police department of the city.

Sec. 10-7. – Rabies Control

This article shall incorporate completely O.C.G.A. title 31, chapter 19 related to the control of rabies. Pursuant to O.C.G.A. § 31-19-7, a county-designated rabies control officer is hereby appointed to administer these provisions.

Sec. 10-8. – Annual Rabies Vaccination; enforcement; penalties for violation

- (a) Every domesticated dog and cat living with its owner in the City shall be vaccinated for rabies and the owner must retain proof of such vaccination.
- (a) On demand by the rabies control officer, dog control officer, or any other recognized law enforcement officer within the county and City, the owner of such animal shall produce proof of current vaccination to such officer.

Failure to produce valid documentation shall be considered a violation of this Chapter, amenable to the process of the magistrate court of Bulloch County, and shall subject the owner to a fine not to exceed \$1,000.00 per violation.

Sec. 10-9. – Domestic and caged wild animals as a nuisance

- (a) Every owner of a domesticated animal or caged wild animal shall have a duty to keep their animal safely within their control in order to prevent such animal from being a nuisance to anyone coming into contact with the animal.
- (b) An animal shall be considered a nuisance if it:
  - (1) Creates dangerous conditions by exhibiting threatening behavior to people;
  - (2) Directly attacks, injures or kills other domesticated animals outside the premises of its owner;
  - (3) Chases vehicles or creates unsafe conditions for drivers; or
  - (4) Causes substantial property damage to the property of another.

This list is not exhaustive, but is designed to address the primary purpose of this section.

- (c) The sheriff's office, the Brooklet Police Department, the animal control officer, dog control officer or other designated official shall respond to calls of nuisance animals. If in the officer's professional opinion, the animal constitutes a public nuisance, the officer may issue a warning citation to the owner or seize the animal if the totality of the circumstances warrant such action. Failure by the owner to reasonably abate such nuisance shall subject the owner to a fine not to exceed \$1,000.00.

#### Sec. 10-10.- Humane Treatment; Care of Animals

- (a) Except to the extent otherwise provided in this chapter, no person, except the animal owner, a person authorized by the owner, a licensed veterinarian or an employee, agent or a person acting pursuant to any privilege or authority granted pursuant to federal, state or local law, ordinance, rule or regulation shall kill any domestic animal within the city. No person shall intentionally kill any animal in any manner or by any method or means which is inhumane or which causes the animal unnecessary pain or suffering under the circumstances.
- (b) No person shall maim any animal without justification and necessity or cause any animal to suffer any cruel treatment, to be subjected to any unnecessary pain or suffering, to suffer any unnecessary fright or to otherwise be subjected to any inhumane treatment. Customary and reasonable training methods for working and sporting and hunting animals shall not be considered inhumane treatment.
- (c) No person shall release or abandon any animal, either alive or dead, upon any public property or upon the property of any other person.
- (d) No person shall knowingly by neglect, omission or act allow any domestic animal to endure unnecessary pain or suffering or aid or assist in the causation of any unnecessary pain, suffering or injury by any animal.
- (e) No person shall by neglect, omission or act leave exposed any poisonous or toxic liquid or substance in any manner that any domestic animal may come in contact.

#### Sec. 10-11. – Care of Animals and Birds

No owner or custodian of any animal or bird shall fail to provide the animal or bird with:



- (1) Humane care;
- (2) Adequate food and water;
- (3) Adequate sanitary shelter which has adequate ventilation; or
- (4) Adequate shelter from inclement weather, including extreme heat.

Sec. 10-12. – Hopelessly disabled animals

Notwithstanding any other provision of this article, licensed veterinarians, state and local law enforcement officers, and those authorized by the city and county to administer and enforce the provisions of this article, and all federal, state and local governmental employees while acting within the scope of their authority, are empowered to induce the death of any hopelessly disabled animal by appropriate humane methods, preferably by means of euthanasia. Such officer shall be held harmless for such actions as they relate to the humane destruction of any animal.

Sec. 10-13. – Disposal of Dead Animals

- (a) All dead animals shall be disposed of within 12 hours of the death by the owner, agent or custodian in accordance with requirement of Georgia law and in accordance with any rules and regulations of the commissioner of agriculture, including, but not limited to:
  - (1) Delivery of the deceased animal to a livestock dealer, livestock market operator, meat processing plant or rendering plant with the consent of the recipient;
  - (2) Burial of the dead animal in a sanitary manner upon premises of the owner or custodian or a third party with the prior expressed consent of the same to a sufficient depth and degree so as to prevent the exposure to scavengers with such burial to be to a level of at least three feet below ground level and with not less than three feet of compacted earth over the animal; or
  - (3) Delivery to the facility of the county that is maintained for such purposes with payment of all required fees.
- (b) No person in possession of or responsible for such animal carcass shall abandon the same upon any public street, any public property or any property of any other person without expressed consent.

Sec. 10-14. - Exceptions

Notwithstanding any other provision, the provisions of this article shall not apply to:

- (1) The eradication or control of rats, mice gophers, moles, other rodent pests, coyotes, beaver, poisonous snakes and insects and other animals and birds which have been determined by appropriate governmental officials to constitute nuisances.
- (2) The medical, research and educational activities of legitimate medical, research and educational institutions and agencies and the employees, agents and servants of the same while acting within the scope of their employment.
- (3) Activities of the holder of a valid hunting or fishing license in compliance with the federal and state game and fish laws.

- (4) Employees of federal, state and local governmental entities, agencies and instrumentalities while acting within the scope of their employment.

Secs. 10.15—10-30. - Reserved.

## ARTICLE II. – DOGS

### Sec. 10-31. - Running at Large Prohibited; Removal of Excreta

It shall be unlawful for dogs to run at large in the city, and all owners, harborers and keepers of dogs are hereby required to keep their dogs in a safe enclosure to prevent their running at large. If the dogs are carried outside the enclosure they must be kept on a leash and the leash must be held by an individual at all times. The owner of each dog or the person having control of a dog on public property or on private property in which the owner of the dog has no ownership interest, shall be responsible for the immediate removal of any and all excreta deposited by any such dog on public property or on private property in the City of Brooklet in which the owner of such dog has no ownership interest.

### Sec. 10-32. – Number Permitted to be Kept; Location

No person shall be permitted to keep, possess, or have more than three dogs within the city limits within 300 yards of the residence of said owner or within 300 yards of the residence of any other citizen in the city.

### Sec. 10-33. - Dangerous Dogs

This article shall incorporate completely O.C.G.A. title 4, chapter 8, article 2 related to dangerous dog control.

### Sec. 10-34. – Dog Control Officer

- (a) The dog control officer shall enforce the laws of the state and this Chapter as they relate to dangerous dogs and other animals.
- (b) The sheriff's office, Brooklet Police Department, the dog control officer, or other designated officers shall respond to reports from anyone of a dog biting a human and shall be empowered to immediately take custody of the dog if the owner cannot provide for the confinement of the dog to ensure it does not have access to the general public.
- (c) The sheriff's office, Brooklet Police Department, the dog control officer, or other designated officers may immediately take custody of the dog for observation purposes if in the officer's professional opinion the dog poses an immediate or potential threat to the health and safety of any human.

### Sec. 10-35. – Tethering

- (a) The preferred form of tethering a dog outdoors is to tether a dog with a trolley system. Single-point tethering in which a dog is affixed to a stationary object by a tether is prohibited, unless the dog control officer determines in his discretion and in consultation with the animal services



director that single-point tethering is a safe option due to insufficient property or other limiting conditions.

- (b) It shall be unlawful to tether a dog outdoors except when all the following conditions are met:
- (1) The dog is at least six months of age.
  - (2) The dog is not sick or injured.
  - (3) The dog is spayed or neutered.
  - (4) The dog has not been classified dangerous or vicious.
  - (5) The dog must be visible to the owner from his or her residence.
  - (6) The dog must be tethered with a trolley system, unless an exception is granted pursuant to section 10.36(a). The trolley system must be at least ten feet in length and mounted no more than seven feet above ground level.
  - (7) The tether must be at least 15 feet in length or five times the length of the dog, whichever is greater.
  - (8) Only one dog may be attached to each trolley system.
  - (9) Each tethered animal must have access to its own shelter, adequate food, and shade separate from other animals. Access to clean water is mandatory 100 percent of the time the animal is tethered.
  - (10) The tether shall be connected to the dog by a collar that is not a pinch or pronged collar, of sufficient size and tightness with enough room between the collar and the animal's throat through which two fingers may fit, and that shall adequately restrain the dog without embedding the collar in the dog's neck or impairing the dog's ability to breathe.
  - (11) The animal is not outside during extreme weather, including, but not limited to, extreme heat or near freezing temperatures, or storms; nor during any declared weather advisories, warnings, or emergencies.
  - (12) The dog shall not be tethered in any area where the tether can become entangled on the dog or some other object; or where the dog can reach fences or other animals or objects; or where the dog could extend itself over an object or an edge that could result in injury or strangulation.
  - (13) The tether shall provide a dog with the ability to defecate or urinate in an area separate from the area where it must eat, drink, or lie down.
  - (14) Tethers must be made of a substance which cannot be chewed by the dog, shall not weigh more than one-eighth of the body weight of the dog, and shall have a swivel on each end.
  - (15) Cables and devices used must be adequately matched to the strength and size of the dog to prevent breaking. The tether should have a swivel clasp on each end.
  - (16) No animal shall be fitted with weights of any kind at any time.

### ARTICLE III- ENFORCEMENT AND PENALTIES

#### Sec. 10-36. – Forfeiture of Animals for Repeated Violations

An animal seized by the county or city officials pursuant to the provisions of this chapter for the same violation of this chapter on two or more occasions during any 24-month period of time shall be conclusively deemed to have been abandoned and forfeited by the owner. Following seizure for the 2nd such violation within any 24-month period, any animal not destroyed pursuant to the provisions of this chapter may be delivered to the Statesboro/Bulloch Animal Shelter or other appropriate agency.

Sec. 10-37. – Forfeiture for Inhumane Treatment

- (a) The owner of an animal seized pursuant to this chapter, or for violation of O.C.G.A. § 16-12-4, O.C.G.A. § 4-11-10 or any other statute, law or ordinance requiring humane treatment of animals, who shall plead guilty or nolo contendere to any such offense or who shall be found guilty of such offense shall be conclusively deemed to have abandoned and forfeited the animal. The animal thereafter may be delivered to the Statesboro/Bulloch Animal Shelter or other appropriate agency pursuant to the provisions of this chapter.
- (b) The failure of the owner or custodian of any animal which has been seized pursuant to the provisions of this chapter to strictly comply with any condition, limitation, prohibition or restriction imposed with respect to the animal by the court pursuant to the provisions of this article shall be conclusively deemed to effectuate the abandonment and forfeiture of the animal by the owner or any custodian and the animal shall be seized and thereafter may be delivered to the Statesboro/Bulloch Animal Shelter or other appropriate agency pursuant to the provisions of this chapter.

Sec. 10-38. – Penalties

In addition to any other remedies provided for in this chapter, such as forfeiture of animals, any violation of any of the provisions of this chapter shall be punishable by the imposition of a fine not to exceed \$1,000.00, by imprisonment in the county jail for a period of time not to exceed 60 days, or by both such fine and imprisonment.



2 Citizens

- Jan Tankersley ✓ *iantankersley@hotmail.com*
- Harry Starling ✓ *842-2943*
- LM Penny Sikes ✓ *536-3079*
- Tom Bigwood ✓ *690-0771*
- ? Steve Cordell/Emily ✓ *541-1639*
- John Frazier/Marjorie ✓ *912-536-8306 / 536-5156*
- ? Cliff Proctor *BCDA*
- ? Lindsay Walker or Vic or Walkers son...Jordan?

2 Local Businesses

- ✓ *Jennifer Walker ?*
- Jason Nesmith/Jennifer Bray (IGA) ?
- 112-682-3962* Romaine Bradford (or son) (Southeast Tire/Shopping Center) -
- ✓ Mick Newkirk (Pizzeria) *690-5972*
- LM Lisa Hodges (Morris Bank) ✓ *682-6761 / 486-2145*
- Edward Rich (Home Health)
- ✓ Laurie Denmark (Denmark's)

2 Local Educators

- Sam Rogers
- Denise Bearden
- Traci Robinson
- Ginny Sherrod

1 Minority

- Stevie Stringer ✓ *912-531-7732*
- Kwabena Boakye

2 Developers

- Donald Nesmith (Kyle or Keely)
- Ray Hendley
- Nelson Lightsey
- Jamey Cartee

City Planning

- Debra, Nall, Renee, Ginny ✓

Local Ministers

- Dr. Rick Mitchell
- Kirk Hagan
- Primitive Baptist (call Cliff)

(Brnd)



## City's Proposed Comprehensive Plan

One of the requirements for developing the City's comprehensive plan is to appoint community stakeholders to assist in the plan development.

We have had experience in the past in developing city comprehensive plans. Based on our experience, it is our recommendation that the Mayor and City Council appoint 12 to 15 members for the stakeholder's team.

From our experience, we recommend that the stakeholder's team membership be as follows:

- 2 citizens Ben or Chelsea Edwards,
- 2 local business representatives Lindsay Wacker, Ginny <sup>Nessmith</sup> (IGA)
- 1 to 2 current local education representatives APSEAMS,
- 1 minority representative ~~Linda Koble's daughter~~ - wife of Morris Bank
- 2 local developers Nessmith, Daniel Hall or Keely Nessmith
- 2 City planning board representatives Delora, Nial
- 2 local ministers - one needs to be a minority Kirk Hagan (Brooklet No the church)

Please be thinking of who would be good members to appoint to this team to discuss at next week's council work session.





**INTERGOVERNMENTAL AGREEMENT BETWEEN  
BULLOCH COUNTY, GEORGIA AND THE CITY OF BROOKLET  
REGARDING THE PROVISION OF ANIMAL CONTROL AND  
MUNICIPAL COURT SERVICES**

This Intergovernmental Agreement ("Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, 2024, by and between **BULLOCH COUNTY, GEORGIA**, a political subdivision of the State of Georgia, by and through the duly authorized governing authority of Bulloch County, Georgia (hereinafter referred to as "Bulloch County"), and the **CITY OF BROOKLET**, a duly incorporated Georgia municipality situated in Bulloch County, by and through the duly authorized governing authority of the City of Brooklet (hereinafter referred to as "Brooklet").

**WHEREAS**, Bulloch County provides animal control services within the unincorporated areas of Bulloch County, Georgia;

**WHEREAS**, Brooklet does not provide any animal control services within the municipal limits of Brooklet;

**WHEREAS**, Bulloch County has been providing animal control services within the municipal limits of Brooklet pursuant to an SDS agreement between the parties;

**WHEREAS**, Brooklet desires that Bulloch County continue to provide, and Bulloch County desires to continue to provide, animal control services within the municipal limits of Brooklet pursuant to the terms of this Agreement;

**NOW, THEREFORE**, Bulloch County and Brooklet, in exchange of good and adequate consideration, the receipt of which is hereby acknowledged by the parties, which includes the mutual benefits to be received by the citizens of each local government, do hereby agree that Bulloch County shall provide animal control and municipal court services as follows:

- 1. Animal Control Services.** Bulloch County shall provide the same level of animal control services within the municipal limits of Brooklet that it provides in unincorporated Bulloch County. As a condition precedent to Bulloch County providing such animal control services, Brooklet shall adopt an ordinance incorporating the provisions of the Bulloch County Animal Control Ordinance as set forth in Chapter 8, Article V of The Code Ordinances of Bulloch County, Georgia (hereinafter referred to as the "Animal Control Ordinance") and shall promptly amend such ordinance whenever necessary to maintain consistency between the City's Animal Control Ordinance and the County's Animal Control Ordinance.
- 2. Municipal Court Services.** For purposes of uniformly enforcing the Animal Control Ordinance and prosecuting violations thereof, Bulloch County shall furnish municipal court services to Brooklet through the officers, employees and facilities of the Magistrate Court of Bulloch County pursuant to O.C.G.A. § 15-10-150, et seq. As such, any citations issued for a violation of the Animal Control Ordinance within the

municipal limits of Brooklet shall be subject to the jurisdiction of the Magistrate Court of Bulloch County, acting as the Municipal Court of Brooklet

- 3. Compensation.** Any fines imposed for a violation of the Animal Control Ordinance within the municipal limits of Brooklet shall be payable to the general fund of Bulloch County as compensation for services rendered pursuant to this Agreement.
- 4. Authority.** Brooklet certifies that it has reviewed its charter prior to entering into this Agreement with Bulloch County and affirms by the execution of this Agreement that there is no prohibition, expressed or implied, in its charter that prevents Brooklet from entering into this Agreement and performing in accordance with the terms set forth herein.
- 5. Term and Termination.** The initial term of this Agreement shall commence on the date of approval by each party's governing authority and end on December 31, 2024, unless terminated earlier pursuant to this Agreement. Thereafter, the term of this Agreement shall automatically renew for successive one (1) year terms unless one party provides written notice to the other party at least thirty (30) days in advance of the end of the then existing term that it does not wish to renew the term of the Agreement. The Chief Magistrate then in office may terminate this Agreement at any time by sending thirty (30) days prior written notice to the parties. If the Chief Magistrate then in office has not sent such written notice of termination to the parties, it shall mean that the Chief Magistrate then in office approves this Agreement.
- 6. Entire Agreement.** This Agreement incorporates all prior negotiations, interpretations and understandings between the parties and is the full and complete expression of their agreement. This Agreement supersedes all prior or contemporaneous negotiations, commitments, agreements (written or oral) and writings between the parties with respect to the subject matter hereof. All such other negotiations, commitments, agreements and writings shall have no further force or effect, and the parties to any such other negotiation, commitment, agreement or writing will have no further rights or obligations thereunder.
- 7. Modifications.** Any change, alteration, deletion, or addition to the terms set forth in this Agreement must be in the form of a written modification signed by both parties.
- 8. Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- 9. Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first hereinabove written.



**BULLOCH COUNTY:**

BULLOCH COUNTY, GEORGIA

By: \_\_\_\_\_  
Roy Thompson  
Chairman

Attest: \_\_\_\_\_  
Name: Venus Mincey-White  
Title: Clerk

[SEAL]

**BROOKLET:**

CITY OF BROOKLET

By: \_\_\_\_\_  
L.W. ("Nicky") Gwinnett, Jr., Mayor  
Mayor

Attest: \_\_\_\_\_  
Lori Phillips, Clerk

[SEAL]

Pursuant to O.C.G.A. § 15-10-151, the undersigned, being the Bulloch County Chief Magistrate Judge as of the date hereof, does hereby approve this Agreement:

\_\_\_\_\_  
Karen Jones, Bulloch County Chief Magistrate Judge





ASIO

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**From:** Cody Cruse <Cody.Cruse@treasury.ga.gov>  
**Subject:** Georgia Fund 1 Webform Submission  
**To:** craw@planters.net <craw@planters.net>  
**Cc:** GF1\_Fund\_Admin <GF1\_Fund\_Admin@treasury.ga.gov>  
**Date:** Wednesday, 16/10/2024 1:44 PM

Show: [raw](#) [text](#) [html](#)

Good Afternoon Carter,

For the City of Brooklet to join [Georgia Fund 1](#), the City will need to submit an e-Resolution to the Office of the State Treasurer.

Our e-Resolution process is completed using DocuSign and the process for submitting and e-Resolution request is as follows:

- Go to our website [www.ost.georgia.gov](http://www.ost.georgia.gov)
- Under Georgia Fund 1 (GF1), select "About Georgia Fund 1"
- Click on the "Georgia Fund 1 e-Resolution Request" link
- Select the type of resolution request you want, "New or Amended" and complete the other fields and submit.
- OST will review your request and send the electronic resolution to you, and any parties listed, to be filled out and for the appropriate signatures.
- Once completed, you will return the signed resolution and we will notify you once the changes have been completed.

Please keep in mind that this entire process is completed through DocuSign online and the e-Resolutions have a faster turnaround time that the hard copies.

Also there is an instructional video for all of our participants on our website's home page titled "GF1 e-Resolution Webinar Video".  
Our home page address is [www.ost.georgia.gov](http://www.ost.georgia.gov).

As always, you can reach out for any assistance that you may need to our GF1 Fund Admin email ([GF1\\_Fund\\_Admin@treasury.ga.gov](mailto:GF1_Fund_Admin@treasury.ga.gov)) and one of us will get back to you as soon as possible.

Please let me know if you have any further questions or if there is anything else with which I can assist you.

Regards,  
Cody Cruse  
LGIP Director  
Cody.Cruse@Treasury.ga.gov  
Office of the State Treasurer  
200 Piedmont Avenue, Suite 1204 – West Tower  
Atlanta, GA 30334  
(404) 656-2995

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Mail  
Contacts







AllGreen Services  
 125-B Pine Meadow Drive  
 Pooler, GA 31322  
 (912) 852-5700

# INVOICE

INVOICE NO.	0000000068
PAGE	1
DATE	Sep-30-24
CUSTOMER NO.	1012
SITE NO.	0
REFERENCE	

**CITY OF BROOKLET**  
**PO BOX 67**  
**BROOKLET, GA 30415**

AMOUNT DUE	\$15,459.15
AMOUNT PAID	

DATE	DESCRIPTION	REFERENCE	RATE	QTY.	AMOUNT
13 - Sep	Payment on Invoice 0000000060 (0000)	1389	Check		\$6,418.35
05 - Sep	Miscellaneous 2 TRUCK DAYS SEPT 4 & SEPT 5 2024	BROOKLET5	\$1,500.000	2.00	\$3,000.00
05 - Sep	Miscellaneous 11.63 TONS 09/04 10.39 TONS 09/05	BROOKLET6	\$45.000	22.02	\$990.90
10 - Sep	Miscellaneous HAULING DAYS SEPT 9 & SEPT 10	BROOKLET7	\$1,500.000	2.00	\$3,000.00
10 - Sep	Miscellaneous 5.12 TONS 09/09 7.49 TONS 09/10	BROOKLET9	\$45.000	12.61	\$567.45

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
\$ 0.00	\$ 7,900.83	\$ 0.00	\$ 0.00

TOTAL INVOICE	\$7,558.35
<b>PLEASE PAY THIS AMOUNT</b>	<b>\$15,459.15</b>

INVOICE NO.	0000000068
PAGE	1
DATE	Sep-30-24
CUSTOMER NO.	1012
SITE NO.	0
REFERENCE	





Florida Labor and Business Solutions LLC  
1235 Carson Rd  
Immokalee, FL 34142

# INVOICE

Brooklet City Hall  
104 Church St  
Brooklet, GA 30415

**Invoice #** 0000534  
**Invoice Date** 10/17/2024  
**Due Date** 10/17/2024

Item	Description	Unit Price	Quantity	Amount
	10/14/24 Remove debris from city limits due to Hurricane Helene	5000.00	1.00	5,000.00
	10/15/24 Remove debris form city limits due to Hurricane Helene	5000.00	1.00	5,000.00
	10/16/24 Remove debris from city limits due to Hurricane Helene	5000.00	1.00	5,000.00
	10/17/24 Remove debris from city limits due to Hurricane Helene	5000.00	1.00	5,000.00
	10/18/2024 Remove debris from city limit due to Hurricane Helena	5000.00	1.00	5,000.00
<b>Subtotal</b>				25,000.00
<b>Total</b>				25,000.00
<b>Amount Paid</b>				0.00
<b>Balance Due</b>				\$25,000.00



0201

MS. LORI PHILLIPS  
CITY OF BROOKLET  
104 CHURCH STREET  
BROOKLET GA 30415

Description of Services	Amount
151321 ANALYTICAL SERVICES RENDERED IN CONNECTION WITH: US\$6,855,000 City of Brooklet, Georgia, Water and Sewer Revenue Bonds, Series 2024, dated: Date of delivery, due: January 01, 2025 ***CREDIT ASSESSMENT*** CREDIT ASSESSMENT FEES DO NOT COVER FULL RATING FE	\$16,687.50

FOR INQUIRIES PLEASE CONTACT:  
COLLECTIONSUSRATINGS@SPGLOBAL.COM  
PHONE: 1-800-767-1896

For inquiries contact the client services representative listed on this invoice. Do not return it or direct any inquiries about the invoice to credit ratings analysts. S&P Global Ratings maintains a separation of commercial and analytical activities. Please note that our credit ratings analysts are not permitted to communicate, negotiate, arrange or collect credit rating fees.

Please reference invoice or statement number on all checks and wire transfers

This Invoice Due and Payable As Of: 11/06/24

INVOICE TOTAL \$16,687.50 USD

Make Checks Payable To:

**S&P Global**  
Ratings

Standard & Poor's Financial Services, LLC  
Federal I.D.: 26- 3740348

Invoice No: 11485650  
Customer No: 1000121807  
Invoice Date: 11/06/24

0201

Billed To:

MS. LORI PHILLIPS  
CITY OF BROOKLET  
104 CHURCH STREET  
BROOKLET GA 30415

Wire Transfer To:

Please include invoice #  
Bank of America  
S&P Global Ratings  
Account # 12334-02500  
ABA # 0260-0959-3  
Or E-mail: cashapps@spglobal.com

Remit To:

S&P GLOBAL RATINGS  
2542 COLLECTION CENTER DRIVE  
CHICAGO, IL 60693

10001218074 11485650 01668750 1 700 10 07 1124 8

TOTAL AMOUNT DUE:  
\$16,687.50 USD  
AMOUNT ENCLOSED:





**S&P Global**  
Ratings

Standard & Poor's Financial Services, LLC  
Federal I.D.: 26-3740348

Invoice No: 11485888  
Customer No: 1000121807  
Invoice Date: 11/12/24  
Tax Exempt No:  
Page No: 1  
Print Date: 11/12/24

0201

MS. LORI PHILLIPS  
CITY OF BROOKLET  
104 CHURCH STREET  
BROOKLET GA 30415

	Description of Services	Amount
192321	ANALYTICAL SERVICES RENDERED IN CONNECTION WITH: US\$6,855,000 City of Brooklet, Georgia, Water and Sewer Revenue Bonds, Series 2024, dated: Date of delivery, due: July 01, 2054	\$5,562.50

FOR INQUIRIES PLEASE CONTACT:  
COLLECTIONSUSRATINGS@SPGLOBAL.COM  
PHONE: 1-800-767-1896

For inquiries contact the client services representative listed on this invoice. Do not return it or direct any inquiries about the invoice to credit ratings analysts. S&P Global Ratings maintains a separation of commercial and analytical activities. Please note that our credit ratings analysts are not permitted to communicate, negotiate, arrange or collect credit rating fees.

Please reference invoice or statement number on all checks and wire transfers

This Invoice Due and Payable As Of: 11/12/24

INVOICE TOTAL \$5,562.50 USD

Make Checks Payable To:

**S&P Global**  
Ratings

Standard & Poor's Financial Services, LLC  
Federal I.D.: 26-3740348

Invoice No: 11485888  
Customer No: 1000121807  
Invoice Date: 11/12/24

0201

Billed To:  
MS. LORI PHILLIPS  
CITY OF BROOKLET  
104 CHURCH STREET  
BROOKLET GA 30415

Wire Transfer To:  
Please include invoice #  
Bank of America  
S&P Global Ratings  
Account # 12334-02500  
ABA # 0260-0959-3  
Or E-mail: cashapps@spglobal.com

Remit To:  
S&P GLOBAL RATINGS  
2542 COLLECTION CENTER DRIVE  
CHICAGO, IL 60693

10001218074 11485888 00556250 1 700 10 07 1124 2

TOTAL AMOUNT DUE:  
\$5,562.50 USD  
AMOUNT ENCLOSED:



**SPLOST Distribution**

10 messages

**Tom Couch** <tcouch@bullochcounty.net> Wed, Oct 30, 2024  
 To: Roy Thompson <rthompson@bullochcounty.net>, Roy Thompson <roythompson1946@gmail.com>, "Jonathan.Mccollar@statesboroga.gov" <jonathan.mccollar@statesboroga.gov>, "cityofportal@bulloch.net" <cityofportal@bulloch.net>, Lori Phillips <lori.phillips@brookletga.us>, "donnie.roberts@registerga.net" <donnie.roberts@registerga.net>, Charles Penny <charles.penny@statesboroga.gov>, Cain Smith <cain.smith@statesboroga.gov>, Jason Boyles <jason.boyles@statesboroga.gov>, Cindy Steinmann <csteinmann@bullochcounty.net>, Kristir <kking@bullochcounty.net>, "nicky.gwinnett@brookletga.us" <nicky.gwinnett@brookletga.us>, Jeff Akins <jakins@bullochcounty.net>, "c.crawford@brookletga.us" <c.crawford@brookletga.us>, Tillman <tillman@bullochcounty.net>, "district5@statesboroga.gov" <district5@statesboroga.gov>

Greetings,

After considerable deliberation with the Commissioners, I have been instructed that our final proposal is provided below. It is pretty straightforward.

Thank you.

Tom Couch  
 County Manager

<b>SPLOST Projection (1)</b>	<b>138,000,000.00</b>
 <b>Off-the-Top Projects</b>	
Jail Improvements (2)	51,000,000.00
Solid Waste Air Rights (3)	9,600,000.00
 <b>Off-the-Top Project Subtotal</b>	 <b>60,600,000.00</b>
 <b>Remaining Distribution</b>	
Unincorporated County (55.69%)	43,104,060.00
Statesboro (41.23%)	31,912,020.00
Brooklet (2.10%)	1,625,400.00
Portal (0.79%)	611,460.00
Register (0.19%)	147,060.00
 <b>Remaining Distribution Subtotal (4)</b>	 <b>77,400,000.00</b>
 <b>Excess Proceeds (5)</b>	 <b>TBD</b>

- (1) Call amount for the Referendum.
- (2) Amount dedicated to Jail Improvements to be paid as part of a 10-year debt issue.
- (3) Amount dedicated to Air Rights to be paid to COS in equal monthly installments
- (4) Remaining Distribution by 2020 Census enumeration.



## City of Brooklet 2025 SPLOST Funding Requests

The City of Brooklet proposes to use its share of proposed 2025 SPLOST funding in the following manner:

1. Water/Sewer capital projects	\$863,160
2. Public Works capital projects	\$259,100
3. Capital projects construction/ vehicles/equipment	\$502,740
Total	\$1,625,000



BID TABULATION FOR ALL BIDS  
 RECEIVED AT 104 Church Street, Brookline, GA 30415  
 ON November 7, 2024, at 11:00 AM.

PARKER ENGINEERING, LLC  
 36 COURTLAND STREET, SUITE B  
 STATESBORO, GA 30458

PROJECT:		CITY OF BROOKLINE		BIDDERS:									
PROJECT NO.: PE21193		Underground Pipeline Rehab		Shockley Plumbing, Inc.									
		6422 US Hwy 84 Patterson, GA 31557		1748 Hebron Church Rd. Perkins, GA 30442									
		2385 Almond Rd Vienna, GA 30474		McLendon Enterprises, Inc.									
		215 Coosa Drive Tecoma, GA 30577		Wilcorp, Inc.									
		5657 Lakewood Road Statesboro, GA 30461		V-Data, Inc.									
ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
m.	20143	LF	12" PVC Force Main	62.25	1,283,901.75	75.00	1,510,725.00	87.10	1,754,455.30	86.41	1,740,556.83		
n.	2233	LF	12" PVC Force Main (Restrained)	79.75	178,081.75	100.00	223,300.00	108.80	238,037.80	110.82	247,014.46		
o.	9710	LF	12" Fusible PVC Directional Drill	200.00	1,942,000.00	260.00	2,524,800.00	286.50	2,587,715.00	306.07	2,971,939.70		
p.	4870	LF	3" PVC SDR21	15.00	70,050.00	18.00	84,000.00	39.00	182,130.00	23.33	108,951.10		
q.	350	LF	3" HOPE Directional Drill	36.00	12,600.00	72.00	25,200.00	202.80	70,980.00	37.91	13,288.50		
r.	40	LF	18" Steel Casing and Inserting Fusible 12" PVC into Casing	425.00	17,000.00	200.00	8,000.00	975.00	39,000.00	500.00	20,000.00		
s.	13	EA	Air Release Valve Manholes	10,570.00	137,410.00	9,000.00	117,000.00	8,795.41	114,353.33	12,740.00	165,820.00		
t.	1	EA	Connect to Existing Manhole	5,000.00	5,000.00	3,000.00	3,000.00	10,413.84	10,413.84	19,500.00	19,500.00		
u.	3	EA	12" 45 Degree RJ Elbow	1,984.50	5,953.50	1,500.00	4,500.00	3,384.95	10,154.85	3,250.00	9,750.00		
v.	2	EA	12" 22.5 Degree RJ Elbow	1,780.50	3,561.00	1,500.00	3,000.00	2,660.40	5,300.80	2,925.00	5,850.00		
w.	1	EA	12" 90 Degree RJ Elbow	3,910.00	3,910.00	1,800.00	1,800.00	4,068.30	4,068.30	3,380.00	3,380.00		
x.	2	EA	3" 22.5 Degree RJ Elbow	600.00	1,200.00	700.00	1,400.00	714.85	1,429.70	1,300.00	2,600.00		
y.	2	EA	3" Transition Fitting (11.25")	500.00	1,000.00	700.00	1,400.00	1,556.15	3,112.30	1,040.00	2,080.00		
z.	21	EA	12" Transition Fitting (11.25")	1,720.50	36,130.50	1,500.00	31,500.00	4,200.00	88,200.00	2,405.00	50,505.00		
aa.	4	EA	12" Plug Valves	7,165.50	28,662.00	7,000.00	28,000.00	5,460.07	21,840.28	2,600.00	10,400.00		
ab.	1	EA	Man Meter with Dismantling Joint	9,000.00	9,000.00	15,000.00	15,000.00	42,053.17	42,053.17	19,500.00	42,250.00		
ac.	1	EA	Remove and Replace Asphalt	100.00	10,000.00	200.00	20,000.00	32.61	3,261.00	416.00	41,600.00		
ad.	32	SY	Remove and Replace 6" Concrete Sidewalk	120.00	3,840.00	200.00	6,400.00	81.10	2,595.20	455.00	14,560.00		
ae.	84	SY	Remove and Replace 6" Concrete Sidewalk	120.00	10,080.00	225.00	18,900.00	101.68	8,541.12	533.00	44,772.00		
af.	27	SY	Remove, Replace with 4" GAB, and Compact	50.00	1,350.00	80.00	2,160.00	13.85	373.95	377.00	10,179.00		
ag.	600	CY	Remove and Replace Unsuitable Soil	45.00	27,000.00	10.00	6,000.00	27.37	16,422.00	52.00	31,200.00		
ah.	1	LS	Cleaning and Grubbing	78,050.00	78,050.00	25,000.00	25,000.00	340,000.00	340,000.00	318,500.00	318,500.00		
ai.	1	LS	Permanent/Temporary Grassing complete including seeding, optional hydro seeding, mulch, establish an acceptable stand of grass.	39,600.00	39,600.00	20,000.00	20,000.00	33,500.00	33,500.00	28,000.00	28,000.00		
aj.	1	LS	NPDES	5,000.00	5,000.00	10,000.00	10,000.00	17,245.78	17,245.78	19,500.00	19,500.00		
ak.	1801	LF	Silt Fence, Sensitive	6.50	10,406.50	4.00	6,404.00	5.15	8,245.15	6.50	10,406.50		
al.	6436	LF	Silt Fence, Non-Sensitive	7.50	63,270.00	3.00	25,308.00	3.35	28,280.60	3.90	32,900.40		
am.	1	LS	As-Built	500.00	500.00	5,000.00	5,000.00	10,000.00	10,000.00	780.00	780.00		
an.	1	LS	Testing	35,000.00	35,000.00	20,000.00	20,000.00	46,179.78	46,179.78	6,500.00	6,500.00		
ao.	2800	SY	Traffic Control	36,000.00	36,000.00	5,000.00	5,000.00	172,938.67	172,938.67	28,900.00	28,900.00		
ap.	140	CY	Trench Stabilization	17.10	47,880.00	15.00	42,000.00	14.25	39,900.00	26.00	5,550.00		
aq.	100	EA	Select Backfill	35.00	3,500.00	2,200.00	8,800.00	21.18	2,984.91	110.50	11,050.00		
ar.	4	EA	3" Flare Valve	1,400.00	5,600.00	2,500.00	10,000.00	10,787.84	1,300.00	6,200.00	6,200.00		
as.	1	EA	3" Terminal Flush Valve	900.00	900.00	2,500.00	2,500.00	2,519.15	4,847,957.00	1,300.00	1,300.00		
TOTAL BASE BID					4,115,477.00		4,847,957.00		4,812,582.38		5,996,371.00		5,916,719.13
BID TOTAL SUPPLIED BY CONTRACTOR					4,115,477.00		4,847,957.00		4,812,582.38		5,996,371.00		5,916,719.13

I hereby certify that this Bid Tabulation is a true and accurate representation of all Bids received on November 7th, 2024 at 11:00 AM.  
 Lindsey Bashlor, Parker Engineering, LLC



---

**SECTION 00400 - BID FORM (REVISED 11/04/2024)**

PART I. GENERAL

1.1 PROJECT IDENTIFICATION

**CITY OF BROOKLET**

**BROOKLET TO STATESBORO SEWER PROJECT**

1.2 CONTRACT IDENTIFICATION AND NUMBER

Parker Engineering, LLC Project No. PE21193

1.3 THIS BID IS SUBMITTED TO:

**CITY OF BROOKLET**

Carter Crawford, City Manager  
104 Church Street  
Brooklet, Georgia 30415  
(912) 842-2136

1.4 THIS BID IS SUBMITTED FROM:

Bidder: Underground Pipeline Rehabilitation Inc

Address: 6422 US HWY 84

Patterson, GA 31557

Phone: 912-647-0942

1.5 BASIS OF BIDS

- A. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with Owner in the form included in the Contract documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.



B. Bidder accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for **60 days** after the day of Bid opening. Bidder will sign and submit the Agreement with the Bonds and other documents required by the Bidding Requirements within fifteen (15) days after the date of Owner's Notice of Award.

C. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:

1. Bidder has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

Date	Addendum Number
10/25/2024	Addendum 1
11/4/2024	Addendum 2

2. Bidder has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

3. Bidder has studied carefully all reports and drawings of subsurface conditions and drawings of physical conditions which are identified in the Supplementary Conditions as provided in Paragraph 4.2 of the General Conditions, and accepts the determination set forth in Paragraph 6 of the Supplementary Conditions of the extent of the technical data contained in such reports and drawings upon which Bidder is entitled to review.

4. Bidder has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies (in addition to or to supplement those referred to in (3.) above) which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work as Bidder considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.2 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by Bidder for such purposes.

5. Bidder has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports or similar information or data in respect of said Underground Facilities are or will be required by Bidder in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provision of paragraph 4.3 of the General Conditions.
  6. Bidder has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.  
  
Bidder has given Engineer written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Bidder.
  7. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with an agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.
  8. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work on time.
- D. Bidder will complete the Work in accordance with the Contract Documents for the following prices(s) listed in the BID SCHEDULE.

City of Brooklet – Brooklet to Statesboro Sewer Project

1.6 BID SCHEDULE

Brooklet to Statesboro Sewer Project

The Contractor is directed to Section 1025 "Measurement and Payment" for the methods and limits for payments to the Contractor for the pay items listed below:

<u>Item No.</u>	<u>Est. Qty.</u>	<u>Units</u>	<u>Description</u>	<u>Unit Price Bid</u>	<u>Total for Item</u>
1			Sewer Improvements		
a.	20,143	LF	12" PVC Force Main	\$ 62.25 Dollars & Cents	\$ 1,253,901.75 Dollars & Cents
b.	2,233	LF	12" PVC Force Main (Restrained)	\$79.75 Dollars & Cents	\$ 178,081.75 Dollars & Cents
c.	9,710	LF	12" Fusible PVC Directional Drill	\$200.00 Dollars & Cents	\$ 1,942,000.00 Dollars & Cents
d.	4,670	LF	3" PVC SDR21	\$ 15.00 Dollars & Cents	\$ 70,050.00 Dollars & Cents
e.	350	LF	3" HDPE Directional Drill	\$ 36.00 Dollars & Cents	\$ 12,600.00 Dollars & Cents
f.	40	LF	16" Steel Casing and Inserting Fusible 12" PVC Into Casing	\$ 425.00 Dollars & Cents	\$ 17,000.00 Dollars & Cents
g.	13	EA	Air Release Valve Manholes	\$ 10,570.00 Dollars & Cents	\$ 137,410.00 Dollars & Cents
h.	1	EA	Connect to Existing Manhole	\$ 5,000.00 Dollars & Cents	\$ 5,000.00 Dollars & Cents
i.	3	EA	12" 45 Degree RJ Elbow	\$ 1,984.50 Dollars & Cents	\$ 5,953.50 Dollars & Cents
j.	2	EA	12" 22.5 Degree RJ Elbow	\$ 1,780.50 Dollars & Cents	\$ 3,561.00 Dollars & Cents
k.	1	EA	12" 90 Degree RJ Elbow	\$ 3910.00 Dollars & Cents	\$ 3910.00 Dollars & Cents
l.	2	EA	3" 22.5 Degree RJ Elbow	\$ 500.00 Dollars & Cents	\$ 1,000.00 Dollars & Cents



City of Brooklet – Brooklet to Statesboro Sewer Project

m.	2	EA	3" Transition Fitting (11.25")	<u>\$ 500.00</u> Dollars & Cents	<u>\$ 1,000.00</u> Dollars & Cents
n.	21	EA	12" Transition Fitting (11.25")	<u>\$ 1,720.50</u> Dollars & Cents	<u>\$ 36,130.50</u> Dollars & Cents
o.	4	EA	12" Plug Valves	<u>\$ 7,165.50</u> Dollars & Cents	<u>\$ 28,662.00</u> Dollars & Cents
p.	1	EA	Meter Vault	<u>\$ 9,000.00</u> Dollars & Cents	<u>\$ 9,000.00</u> Dollars & Cents
q.	1	EA	Mag Meter with Dismantling Joint	<u>\$ 13,000.00</u> Dollars & Cents	<u>\$ 13,000.00</u> Dollars & Cents
r.	100	SY	Remove and Replace Asphalt	<u>\$ 100.00</u> Dollars & Cents	<u>\$ 10,000.00</u> Dollars & Cents
s.	32	SY	Remove and Replace 4" Concrete Sidewalk	<u>\$ 100.00</u> Dollars & Cents	<u>\$ 3,200.00</u> Dollars & Cents
t.	84	SY	Remove and Replace 6" Concrete Sidewalk	<u>\$ 120.00</u> Dollars & Cents	<u>\$ 10,080.00</u> Dollars & Cents
u.	27	SY	Remove, Replace with 4" GAB, and Compact	<u>\$ 50.00</u> Dollars & Cents	<u>\$ 1,350.00</u> Dollars & Cents
v.	600	CY	Remove and Replace Unsuitable Soil	<u>\$ 45.00</u> Dollars & Cents	<u>\$ 27,000.00</u> Dollars & Cents
w.	1	LS	Clearing and Grubbing	<u>\$ 78,050.00</u> Dollars & Cents	<u>\$ 78,050.00</u> Dollars & Cents
x.	1	LS	Permanent/Temporary Grassing complete including seeding, optional hydro seeding, mulch, establish an acceptable stand of grass.	<u>\$ 39,600.00</u> Dollars & Cents	<u>\$ 39,600.00</u> Dollars & Cents
y.	1	LS	NPDES	<u>\$ 5,000.00</u> Dollars & Cents	<u>\$ 5,000.00</u> Dollars & Cents
z.	1,601	LF	Silt Fence, Sensitive	<u>\$ 6.50</u> Dollars & Cents	<u>\$ 10,406.50</u> Dollars & Cents



City of Brooklet – Brooklet to Statesboro Sewer Project

aa.	8,436	LF	Silt Fence, Non-Sensitive	<u>\$ 7.50</u>	<u>\$ 63,270.00</u>
				Dollars & Cents	Dollars & Cents
bb.	1	LS	As-Builts	<u>\$ 500.00</u>	<u>\$ 500.00</u>
				Dollars & Cents	Dollars & Cents
cc.	1	LS	Testing	<u>\$ 35,000.00</u>	<u>\$ 35,000.00</u>
				Dollars & Cents	Dollars & Cents
dd.	1	LS	Traffic Control	<u>\$ 36,000.00</u>	<u>\$ 36,000.00</u>
				Dollars & Cents	Dollars & Cents
ee.	2,800	SY	Sod	<u>\$ 17.10</u>	<u>\$ 47,880.00</u>
				Dollars & Cents	Dollars & Cents
ff.	140	CY	Trench Stabilization	<u>\$ 142.00</u>	<u>\$ 19,880.00</u>
				Dollars & Cents	Dollars & Cents
gg.	100	SY	Select Backfill	<u>\$ 35.00</u>	<u>\$ 3,500.00</u>
				Dollars & Cents	Dollars & Cents
hh.	4	EA	3" Flush Valve	<u>\$ 1,400.00</u>	<u>\$ 5,600.00</u>
				Dollars & Cents	Dollars & Cents
ii.	1	EA	3" Terminal Flush Valve	<u>\$ 900.00</u>	<u>\$ 900.00</u>
				Dollars & Cents	Dollars & Cents

**TOTAL BASE BID IN THE AMOUNT OF:**

\$Four Million One Hundred Fifteen Thousand, Four Hundred Seventy-Seven Dollars & Zero Cents

Price in Words


\$4,115,477.00

Dollars & Cents

E. Communications concerning this Bid shall be addressed to:

Parker Engineering, LLC  
36 Courtland Street, Suite B  
Statesboro, Georgia 30458  
ATTN: Lindsey Bashlor

F. Terms used in this Bid which are defined in the General Conditions or Instructions will have the meanings indicated in the General Conditions or Instructions.

SUBMITTED on: November 10th, 2021  
BIDDER: Underground Pipeline Rehabilitation, Inc  
BY: Rodney N. James  
SIGNATURE:   
TITLE: President  
ADDRESS: 6422 US HWY 84  
Patterson, GA 31557  
PHONE: 912-647-0942

Seal: (if bid by a Corporation)



**END OF SECTION**

**SECTION 00460  
BID BOND**

STATE OF GEORGIA

COUNTY OF Ware

KNOW ALL MEN BY THESE PRESENTS, that we, SEC Site Work, LLC as Principal, and Great Midwest Insurance Co, as Surety, are held and firmly bound unto the **City of Brooklet** for the sum of Four Million One Hundred and Fifteen Thousand and Four Hundred and Seventy Seven Dollars (\$ \$4,115,477 ) (10% of bid amount) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, personal representatives, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted to the Owner a Proposal for construction of the:

**BROOKLET TO STATESBORO SEWER PROJECT**

NOW THEREFORE, the conditions of this obligation are such that if the Bid be accepted, the Principal shall within ten days after receipt of conformed contract documents execute a contract in accordance with the Bid upon the terms, conditions and prices set forth therein, and in the form and manner required by the Owner and execute a sufficient and satisfactory Performance Bond and Payment Bond payable to the Owner, each in an amount of one hundred percent (100%) of the total contract price, in form and with security satisfactory to the Owner, or in the event of the failure of the Contractor to execute and deliver the Contract Agreement and give said Performance and Payment Bonds, the Contractor shall pay the Owner the difference not to exceed the penalty hereof between the amount specified in said Proposal and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said Proposal, and execute the Special Assurances form, then this obligation shall be void; otherwise, it shall be and remain in full force and virtue in law; and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to the aforesaid Owner, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as


liquidated damages.

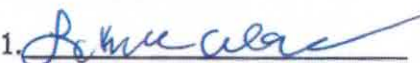
This bond is given pursuant to and in accordance with the provisions of O.C.G.A. Section 36-10-1 et seq and all the provisions of the law referring to this character of bond as set forth in said sections or as may be hereinafter enacted and these are hereby made a part hereof to the same extent as if set out herein in full.

IN WITNESS WHEREOF, the said Principal has hereunder affixed its signature and said Surety has hereunto caused to be affixed its corporate signature and seal, by its duly authorized officers, on this 6th day of November, 2024.

PRINCIPAL: SEC Site Work, LLC


Signed and sealed in  
the presence of

By: Eric Aldridge 

1.  Title: Owner

SURETY: Great Midwest Insurance Co.

Signed and sealed in  
the presence of:

By: Samuel L Sports 

1.  Title: Power of Attorney

**END OF SECTION**



**SECTION 00470**  
**QUALIFICATIONS OF BIDDER**

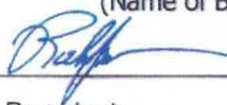
All questions must be answered, and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

1. Legal Name of Bidder.  
Underground Pipeline Rehabilitation, Inc
2. Permanent main office address.  
6422 US Hwy 84, Patterson, GA 31557
3. When organized.  
04/18/2008
4. If a corporation, where incorporated.  
Georgia
5. How many years have you been engaged in the contracting business under your present firm or trade name?  
16+ years
6. Contracts on hand: (Schedule these, showing amount of each contract and the appropriate anticipated dates of completion.)  
Sanitary Sewer Improvements FY2021 For City of Sylvester, GA - \$352,608.00  
Industrial Park Sewer Improvements Dublin, GA \$1,970,549.00  
Sewer Improvements FY2022, Monroe, GA \$1,005,433.98
7. General character of work performed by your company.  
Construction - Water and Sewer Rehabilitation
8. Have you ever failed to complete any work awarded to you? If so, where and why?  
No
9. Have you ever defaulted on a contract? If so, where and why?  
No
10. List your major equipment available for this contract.  
210 JD, 320 CAT, 928 Loader, 279 Skid Steer
11. Experience in construction work similar in importance to this project.

City of Brooklet – Brooklet to Statesboro Sewer Project  
Contract Documents & Technical Specifications

Project	Location	Reference (Owner or Project Engineer)	Phone Number of Reference
Sanitary Sewer Imp	Sylvester, GA	Hancock & Sons Cons. Inc	229-776-3059
Industrial Park Sewer Imp	Dublin, GA	RPI Underground Inc	229-242-8934
Sewer Improvements FY2022	Monroe, GA	James Warren & Associates	229-247-1557

12. Background and experience of the principal members of your organization, including the officers.
13. Credit available:       \$ 6 million.
14. Give Bank Reference Prime South Bank.
15. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the Owner.
16. The undersigned authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner, Georgia in verification of the recitals comprising the Statement of Bidder's Qualifications. Dated at \_\_\_\_\_ this 6th day of Nov, 2024.

Underground Pipeline Rehabilitation, Inc  
(Name of Bidder)  
By   
Title President

State of Georgia

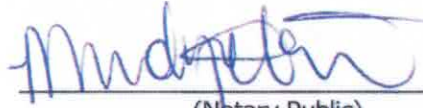
County of Pierce

Rodney N. James, being duly sworn deposes and

says that he is President/Owner of Underground Pipeline Rehabilitation, Inc  
(name of organization)

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this 6th day of November, 2024.

  
(Notary Public)

My Commission expires:

8/19/2025, 20



**END OF SECTION**

**SECTION 00475**  
**LIST OF SUBCONTRACTORS**

Firm Name	Description of Work
<u>D and C Directional Boring</u>	<u>Directional Boring</u>
<hr/>	<hr/>
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**SECTION 00476  
E-VERIFY**

**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Brooklet has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

255505

Federal Work Authorization User Identification Number

09/22/2009

Date of Authorization

Underground Pipeline Rehabilitation, Inc

Name of Contractor

Brooklet to Statesboro Sewer Project


Name of Project

City of Brooklet

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on Nov, 6<sup>th</sup>, 2024 in Patterson (city), GA (state).

  
Signature of Authorized Officer or Agent

Rodney N. James

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 6<sup>th</sup> DAY OF November, 2024.

  
NOTARY PUBLIC

My Commission Expires:

08/19/2025



**END OF SECTION**

**SECTION 00478  
SAVE AFFIDAVIT**

**Contractor Affidavit under O.C.G.A. § 50-36-1(e)(2)**

By executing this affidavit under oath, as an applicant for a loan, grant, tax credit and/or other public benefit, as referenced in O.C.G.A. § 50-36-1, administered by the Georgia Department of Community Affairs, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1)  I am a United States Citizen.
- 2) \_\_\_\_\_ I am a legal permanent resident of the United States.
- 3) \_\_\_\_\_ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

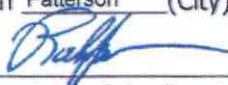
My alien number issued by the Department of Homeland Security or other federal immigration agency is: \_\_\_\_\_

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.C. § 50-36-1(e)(1), with this affidavit.


The secure and verifiable document provided with this affidavit can best be classified as:  
\_\_\_\_\_

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed this the 6th day of November, 2024 in Patterson (City), GA (State)

  
\_\_\_\_\_  
\*Signature of Applicant

Rodney N. James  
\_\_\_\_\_  
Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE 6th DAY OF November, 2024  
  
\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:  
08/19/2025





**SECTION 00481**  
**NONCOLLUSION AFFIDAVIT OF PRIME BIDDER**

State of Georgia

County of Pierce

Rodney N. James, being first duly sworn, deposed and says that:

- (1) He is  
President / Owner of  
(owner, partner, officer, representative, or agent)  
Underground Pipeline Rehabilitation, Inc,  
the Bidder that has submitted the attached Bid;
- (2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
- (3) Such Bid is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner directly or indirectly sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the **CITY OF BROOKLET** or any person interested in the proposed Contract and;
- (5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

